

# Chihlee University of Technology



## 2024 Application for International Students

Address : No.313, Section 1, Wenhua Road, Banqiao District,  
New Taipei City 220305, Taiwan R.O.C.

Website : <https://www.chihlee.edu.tw>

TEL : +886-2-22576167 ext.1315  
+886-2-22580500



Published by Admissions and Recruitment for International Students  
Committee, Chihlee University of Technology



# 2024 Application for International Students

## Important Date

【Fall 2024 Admission】	
Item	Date
Application deadline	May 31, 2024
Admission notice	June 30, 2024
Registration	Mid-Sep, 2024
【Spring 2025 Admission】	
Item	Date
Application deadline	Dec. 15, 2024
Admission notice	Jan. 20, 2025
Registration	Mid-Feb, 2025

### International Student Admission Inquiries 【CLUT International Cooperation Center】

Tel: +886-2-22580500 ; +886-2-22576167 ext.1315

E-mail: [i206@mail.chihlee.edu.tw](mailto:i206@mail.chihlee.edu.tw)

Website: <https://exam.chihlee.edu.tw/>




### Bureau of Consular Affairs, Ministry of Foreign Affairs, Republic of China (Taiwan) (visa-related inquiries)

Tel: +886-2-23432888

Web: <https://www.boca.gov.tw>

# Application Procedure

Step	Description
(1) Determine eligibility and program	<ul style="list-style-type: none"> <li>● See handbook for available program.(P.3-4)</li> <li>● See website for program details and related information.</li> </ul> <p>Website: <a href="https://www.chihlee.edu.tw">https://www.chihlee.edu.tw</a></p> 
(2) Complete Application form	See forms in handbook. (P.7)
(3) Send Application form	<p>Send by post:</p> <p>International Cooperation Center, Chihlee University of Technology, No.313, Section 1, Wenhua Road, Banqiao District, New Taipei City 220305, Taiwan R.O.C.</p> <p>Online application materials and mailing application materials must *be submitted.</p> <p><a href="http://140.131.78.176/FTYSystem/stuReg/stuFReg/stuFRM.aspx">http://140.131.78.176/FTYSystem/stuReg/stuFReg/stuFRM.aspx</a></p> 
(4) Review	<ul style="list-style-type: none"> <li>● Applicant will be notified by email upon receiving application.</li> <li>● Except special circumstances, application with incomplete materials will not be processed.</li> <li>● The International Cooperation Center will first determine the eligibility of application and, then school departments will conduct preliminary review. Finally, the Foreign Student Admission committee decides the final admission list.</li> </ul>
(5) Notification	<p>Notification by:</p> <ol style="list-style-type: none"> <li>1.Website: <a href="https://www.chihlee.edu.tw">https://www.chihlee.edu.tw</a></li> <li>2. Email</li> <li>3.Written notice</li> </ol> 

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## I . Basis of Enrollment

The basis of enrollment is established according to the regulations stipulated in the official document No. 1070189455 by the Ministry of Education (MOE).

## II . Eligibility

1. An individual of foreign nationality, who has never held nationality status from the Republic of China (R.O.C.) and who does not possess overseas Chinese student status at the time of their application, is qualified to apply for admission under these regulations.
2. An individual of foreign nationality, pursuant to the following requirements and who has resided overseas continuously for no less than **6 years** is also qualified to apply for admission under this regulation.
  - (1) An individual who also is a national of the R.O.C., but does not hold or has had a household registration in Taiwan.
  - (2) An individual of foreign nationality who was also a national of the R.O.C. but has no R.O.C. nationality at the time of their application shall have an annulled status regarding their R.O.C. nationality for no less than 8 years after an annulment of R.O.C. nationality by the Ministry of the Interior.
  - (3) Regarding individuals mentioned in the preceding 2 subparagraphs, they must not have studied in Taiwan as an overseas Chinese student nor received placement permission during the same academic year of the application by the University Entrance Committee for Overseas Chinese Students.
  - (4) The **six year / eight year** calculation period as prescribed in Paragraph 2 shall be calculated from the starting date of the semester (February 1st or August 1st) as the designated due date for the time of study. (Fall admission: calculated until August 1, 2024; Spring admission: calculated until February 1, 2025).
  - (5) The term “overseas” as prescribed in Paragraph 2 is limited to countries or regions other than Mainland China, Hong Kong and Macau; the term “reside overseas continuously” means that an individual may stay in Taiwan for no more than a total of 120 days per calendar year. The only exceptions to this method of calculation are for those who fulfill one of the following requirements with written supported proof; and the said domestic length of stay shall be excluded from the overseas length of residency:
    - (A) Attended overseas youth training courses organized by the Overseas Compatriot Affairs Council or technical training classes accredited by the Ministry of Education (MOE);
    - (B) Attended a Mandarin Chinese language center at a university/college of which foreign student recruitment is approved by the MOE, and to which the total length of stay is less than 2 years;

(C) Exchange students, whose length of total exchange is less than 2 years.

(D) An internship in Taiwan which has been approved by an authorized central government agency, to which the total length of stay is less than 2 years.

3. According to the Framework of Education Cooperation Agreement, a foreign national selected by a foreign government, organization, or school, and does not hold a household registration from the time of their birth is not subject to the limitations as prescribed in the preceding 2 paragraphs after receiving the approval from the authorized educational government agencies.
4. An individual, who has both foreign and R.O.C. nationalities and has applied for an annulment of their R.O.C. nationality before September 8, 2017, the effective date of the amendment to Regulations Regarding International Students Undertaking Studies in Taiwan, is qualified to apply for admission as an international student and will not be subject to the limitation as prescribed in Paragraph 2.

5. Degree Qualifications :

(1) Master Degree Program:

Applicants to the master degree program must hold a valid bachelor degree recognized by the R.O.C.

(2) 2-Year Undergraduate Degree Program:

Applicants to any 2-year bachelor degree programs must hold an associate bachelor degree diploma recognized by the R.O.C.

(3) 4-Year Undergraduate Degree Program:

Applicants to any 4-year bachelor degree programs must hold a valid senior high school diploma (including Form 5) recognized by the R.O.C.

(4) 5-Year Associate Bachelor Degree Program:

Applicants must be a graduate from a high school recognized by the R.O.C.

- (5) Foreign students who have obtained domestic qualifications: The application shall be handled according to the 5th point of the “Regulations Regarding International Students Applying for Admissions.”

### III. Available Program (Departments/Graduate School)

#### ☆ Degree/Master

No.	College	Graduate School	Quota	Remarks
1	College of Business Management	Institute of Business Intelligence and Innovation	16	※Most lectures are conducted in Mandarin. Applicants must possess basic level of Chinese reading, writing, speaking, and listening abilities.
2		Department of Business Administration, Master Program in Service Industry Management		
3	College of International Business and Foreign Languages	Department of International Trade, Master Program in International Business and Digital Trade		
Total			16	

#### ☆ Degree/Bachelor (2-Year Program)

No.	College	Department	Quota	Remarks
1	College of Business Management	Department of Finance	10	※Most lectures are conducted in Mandarin. Applicants must possess basic level of Chinese reading, writing, speaking, and listening abilities.
2		Department of Marketing and Logistics Management		
Total			10	

#### ☆ Degree/Bachelor (4-Year Program)

No.	College	Department	Quota	Remarks
1	College of Business Management	Department of Business Administration	130	※Most lectures are conducted in Mandarin. Applicants must possess basic level of Chinese reading, writing, speaking, and listening abilities.
2		Department of Finance		
3		Department of Accounting Information		
4		Department of Marketing and Logistics Management		
5		Department of Leisure and Recreation Management		
6	College of International Business and Foreign Languages	Department of International Trade		
7		Department of Applied English		
8		Department of Applied Japanese		
9	College of Innovation and Design	Department of Information Management		
10		Department of Commerce Technology and Management		
11		Department of Multimedia Design		
Total			130	



## ☆Degree/Associate Bachelor (5- Year Program)

No.	College	Department	Quota	Remarks
1	College of Business Management	Department of Business Administration	20	※Most lectures are conducted in Mandarin. Applicants must possess basic level of Chinese reading, writing, speaking, and listening abilities.
2		Department of Finance		
3		Department of Accounting Information		
4	College of International Business and Foreign Languages	Department of International Trade		
5		Department of Applied English		
Total			20	

## IV. Length of Study

According to CLUT regulations on academic programs, the length of study for international students according to their study program is as follows,

- (1) Master Degree Program, 1 to 4 years,
- (2) 2-Year Bachelor Degree Program, 2 years,
- (3) 4-Year Bachelor Degree Program, 4 years,
- (4) 5-Year Associate Bachelor Degree Program, 5 years.

## V. Application Deadline

**【Fall 2024 admission】 : By May 31, 2024**

**【Spring 2025 admission】 : From the first school day of Fall 2024 to Dec 15, 2024**

Applicants should submit their application forms and all related materials to the Admissions Committee before May 31, 2024 for Fall 2024 admission; before Dec 15, 2024 for Spring 2025 admission. Applications received after the deadline will not be processed.

## VI. Application Documents Required

1. Two copies of the completed application form (P.7) with 2 recent (6 months) passport-style photographs※Must be attached
2. One photocopy of the applicant's highest education diploma and one original official transcript of the highest education diploma notarized and stamped by the foreign representative office of the R.O.C. (if written in a language other than Chinese and English, these should be translated into Chinese or English and notarized.) ※Must be attached
  - (1) Academic credentials from Mainland China: The Regulations Governing the Accreditation of Schools in Mainland China shall apply.
  - (2) Academic credentials from Hong Kong or Macao: Academic Credential Verification and

Accreditation Methods adopted in Hong Kong and Macao shall apply.

(3) Academic credentials from other areas:

- (A) Academic credentials earned at overseas Taiwan schools or Taiwan schools in Mainland China shall be regarded as the same as those at domestic schools with equivalent levels.
- (B) Academic credentials referred to the preceding 2 Items shall be subject to the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials earned from universities or branches established in Mainland China by foreign schools shall require public notarization in Mainland China and be verified and examined by a university established or appointed by, or through a private agency commissioned by the Executive Yuan.

- 3. Financial proof that shows financial sustainability for study in Taiwan, or proof of full scholarship provided by a government agency, university, college, or private organization. P.11  
※Must be attached
- 4. Declaration. P.12※Must be attached.
- 5. A brief autobiography and study plan in Chinese or English. P.13※Must be attached.
- 6. Photocopy of passport (including pages confirming name and nationality).P.14 ※Must be attached.
- 7. Certificate of Chinese language proficiency. 4-Year Bachelor Degree Program, 2-Year Bachelor Degree Program, 5-Year Associate Bachelor Degree Program requires Test of Chinese as a Foreign Language 【TOCFL】 Level 3 (B1); Master Degree Program requires Test of Chinese as a Foreign Language 【TOCFL】 Level 4 (B2) P.15 ※Must be attached
- 8. Health certificate of the recent 3 months (including related HIV tests) P.16※Must be attached.
- 9. Letters of recommendation in Chinese and English. ※Optional

## VII. Admissions Announcement

**【Fall 2024 admission】 : before June 30, 2024**

**【Spring 2025 admission】 : before Jan 20, 2025**

The admission results will be sent to individual applicants by mail before June 30, 2024 for 2024 Fall Admission; before Jan 20, 2025 for Spring 2025 admission. Results are also accessible on-line at the school's website: (<https://www.chihlee.edu.tw>)



## VIII. Registration

Accepted students should register on the date appointed or his/her qualification will be canceled. The original copy of diploma should be submitted upon registration. Vacancies shall be filled from with other qualified applicants.

## **IX. Scholarships**

Accepted students may apply for scholarships provided by the Taiwan government. Foreign students who have already received any kinds of Taiwan scholarships will relinquish other scholarships and the CLUT scholarship. The qualifications of the applicants will be evaluated and the quota will be decided in accordance with the regulations of the Ministry of Education and CLUT.

## **X. Application Notes**

Foreign students applying to Chihlee University of Technology shall submit the following documents to the Admission Committee prior to May 31, 2024 for 2024 Fall admission; prior to Dec 15, 2024 for 2025 Spring admission. Applications received after the deadline will not be accepted. At registration, international students shall present proof of a medical and injury insurance policy which is valid for at least 6 months, starting from the date of entry into Taiwan. Current student shall present documental proof that they have joined Taiwan's National Health Insurance Plan.

## **XI. Remarks**

- (1) Application requirements are in accordance to the Chihlee University of Technology (CLUT) Regulations for International Student Admission.
- (2) Most lectures are conducted in Mandarin. Applicants must possess basic level of Chinese reading, writing, speaking, and listening abilities.
- (3) Foreign students whose enrollment certificates are forged, borrowed, or altered will have their application revoked; registered students will have his or her student status and no relevant academic certificate will be issued; if discovered after graduation, the school shall revoke students' qualification and cancel their certificate.

# Attachment 1: 2024 Application for International Student Admissions

## Chihlee University of Technology 2024 Application for International Student Admissions

Admissions Committee, Chihlee University of Technology  
No.313, Section 1, Wenhua Road, Banqiao District,  
New Taipei City 220350, Taiwan R.O.C.

TEL : +886-2-22576167 ext. 1315

<https://www.chihlee.edu.tw>

Email: i206@mail.chihlee.edu.tw

此處貼最近6個月  
內2吋半身相片  
Attach a 2-inch  
bust photograph  
taken in the last  
6 months here.

請以中文打字或正楷逐項填寫/ Please type or print clearly in Chinese

申請人姓名 Applicant's Name	中文 In Chinese				出生日期 Date of Birth	yy 年/mm 月/dd 日
	英文 In English				性別 Sex	<input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female
家鄉住址 Home Address					申請人電話 Telephone	
現在通訊處 Mailing Address					電子信箱 Email	
出生地點 Place of Birth		宗教 Religion		國籍 Nationality		護照號碼 Passport No.
監護人(家長) Guardian	英文姓名 Full Name in English		中文姓名 Full Name in Chinese		國籍 Nationality	
	監護人電話 Telephone		監護人電子信箱 Email		與申請人關係 Relationship	
在台聯絡人 Contact Person in Taiwan (optional)	中文姓名 Full Name in Chinese		聯絡人電子信箱 Email		電話 Telephone	
	住址 Home Address				與申請人關係 Relationship	

### 教育背景/Education Background

學程 Degree	學校名稱 Name of Institution	學校所在地 City and Country	就學期間 Duration of Study	取得學位日期 Date of Degree Granted
中五學制/高級中學 Senior High School				
大學/學院 University/College				

### 擬申請就讀之系(所)及學位/Intended Degree of Study

系(所) Department/ Graduate School				
學位 Degree	<input type="checkbox"/> 碩士班 Master	<input type="checkbox"/> 二技部學士班 Bachelor – 2 Years	<input type="checkbox"/> 四技部學士班 Bachelor – 4 Years	<input type="checkbox"/> 五專部副學士班 Associate Bachelor – 5 Years

### 中文語言能力/Chinese Language Ability

學習中文幾年? How many years have you formally studied Chinese?	年/yy 月/mm	
學習中文環境(高中、大學、語文機構)? Where did you learn Chinese (high school, college, language institute)?		
您是否參加過中文語文能力測驗? Have you taken any test of the Chinese language?	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No	何種測驗 What kind of the test
		分數 Score

中文能力自我評估 Self Evaluation of Chinese Language Ability				
聽Listening	<input type="checkbox"/> 優Excellent	<input type="checkbox"/> 佳Good	<input type="checkbox"/> 尚可Average	<input type="checkbox"/> 差Poor
說Speaking	<input type="checkbox"/> 優Excellent	<input type="checkbox"/> 佳Good	<input type="checkbox"/> 尚可Average	<input type="checkbox"/> 差Poor
讀Reading	<input type="checkbox"/> 優Excellent	<input type="checkbox"/> 佳Good	<input type="checkbox"/> 尚可Average	<input type="checkbox"/> 差Poor
寫Writing	<input type="checkbox"/> 優Excellent	<input type="checkbox"/> 佳Good	<input type="checkbox"/> 尚可Average	<input type="checkbox"/> 差Poor

◎財力支援狀況：在本校求學期間費用來源？

Financial Support: What is your major financial resource while you study at Chihlee University of Technology?

<input type="checkbox"/> 個人儲蓄 Personal Savings (金額Amount of Dollars) USD.	<input type="checkbox"/> 父母援助 Parent Support (金額Amount of Dollars)
<input type="checkbox"/> 獎助金 Scholarship (來源及金額Sources & Amount of Dollars)	<input type="checkbox"/> 其他 Others (來源及金額Source & Amount of Dollars)

◎獎學金：是否申請本校獎學金？

CLUT Scholarship: Do you need to apply for Chihlee University of Technology Scholarship?

<input type="checkbox"/> 是 Yes	<input type="checkbox"/> 否 No
備註：獎學金之申請及核發僅適用於第1學年。獎學金申請人於第2學年須重新提出申請。 The duration of CLUT scholarship covers the first academic year. All applicants shall reapply from the second academic year.	

◎其他資訊：Other information

住宿：是否申請住宿本校？ Accommodation: Have you applied for accommodation in this school? <input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No	健保(National health insurance)：是否已有健保卡？ NHI: Do you have the national health insurance card? <input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
目前居住地：是否現在在台灣？ Current residence: Are you currently in Taiwan? <input type="checkbox"/> 是 Yes 在台灣 <input type="checkbox"/> 否 No 在母國 In home country	健保資格：是否已連續居住在台灣6個月？ NHI eligibility: Have you stayed in Taiwan continuously for 6 months? <input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No

◎繳交資料紀錄表(務必繳交資料，請在下面表格之註記欄內打✓) Please tick✓ the items that you have submitted.

項次 Item	繳交資料項目 Required document	份數 Copy	註記 Remark
1	入學申請表一式二份(附貼6個月內2吋半身脫帽近照)※必繳 Two copies of application form. (A 2-inch photo taken in the last 6 months must be attached to the form.) ※Must be attached	2	
2	經我國駐外館處驗證通過之最高學歷證明文件影本1份及成績單正本1份(中、英文以外之語文，應附中文或英文譯本)※必繳 One photocopy of the applicant's highest education diploma and one original official transcript of the highest education diploma notarized and stamped by the foreign representative office of the R.O.C. (If written in a language other than Chinese and English, these should be translated into Chinese or English and notarized.) ※Must be attached	1	
3	足夠在臺就學之財力證明，或政府、大專校院或民間機構提供全額獎助學金之證明。(新台幣10萬元以上或美金3,000元以上的金額)※必繳 Financial proof that shows financial sustainability for study in Taiwan, or proof of full scholarship provided by a government agency, university, college, or private organization. (Minimum of balance TWD 100,000 or USD 3,000 is required.) ※Must be attached	1	
4	切結書(身分及學歷申請資格切結書)※必繳 Declaration. ※Must be attached	1	
5	自傳及讀書計畫 ※必繳 Autobiography and Study Plan. ※Must be attached	1	
6	護照影本(具姓名及國籍之頁面)※必繳 One photocopy of the passport page bearing the name and nationality of the holder. ※Must be attached	1	
7	中文能力程度證明(「華語文能力測驗」《TOCFL》) Certificate of Chinese Proficiency. (Test of Chinese as a Foreign Language 【TOCFL】) ※必繳 ※Must be attached	1	
8	最近3個月內之健康證明書(包括人類免疫缺乏病毒有關檢查) ※必繳 A health certificate valid within the last 3 months including HIV test. ※Must be attached	1	
9	網路申請資料及郵寄紙本資料(須同步繳交) ※必繳 ※Must be attached Online application materials and mailing application materials must be submitted at the same time <a href="http://140.131.78.176/FTYSystem/stuReg/stuFReg/stuFRM.aspx">http://140.131.78.176/FTYSystem/stuReg/stuFReg/stuFRM.aspx</a>	1	
10	中、英文推薦書 ※非必繳 Letter of Recommendation in English or Chinese. ※Optional	1	

以上資料確由本人填寫，並經詳細檢查，保證正確無誤。

I have reviewed carefully the above information and hereby guarantee its correctness.

申請人簽名/Applicant's Signature\_\_\_\_\_

日期/Date\_\_\_\_\_

所長/系主任審查意見（申請人免填）  
Opinion of Referees (To be filled by the Graduate School /Department Head)

☐ 同意 錄取學生 \_\_\_\_\_

Agree to admit student

- ☐ 碩士班 (Master)
- ☐ 二技部學士班 (2-Year Undergraduate)
- ☐ 四技部學士班(4-Year Undergraduate)
- ☐ 五專部副學士班(5-Year Associate Bachelor)

☐ 不同意 錄取學生\_\_\_\_\_，不錄取原因請勾選：

Disagree to admit student

- ☐ 1.審查成績未達入學標準 (Do not meet admission standards)
- ☐ 2.語言能力不佳 (Language skills)
- ☐ 3.其他 (Others): \_\_\_\_\_

所長/系主任簽章： \_\_\_\_\_

Signature of the Graduate School /Department Head

日期 Date： \_\_\_\_\_ 年 yy/ \_\_\_\_\_ 月 mm/ \_\_\_\_\_ 日 dd

Attachment 2: Highest degree documents and transcripts

Scan/paste (or provide proof)

## Attachment 3: Affidavit of Financial Support

### Affidavit of Financial Support

Name of Sponsor : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

Relationship to the Applicant : \_\_\_\_\_

I hereby assume the whole responsibility of providing all the tuition fee and living expenses of the applicant named \_\_\_\_\_ during his/her study period at Chihlee University of Technology.

Signature of Sponsor : \_\_\_\_\_

Date : \_\_\_\_\_

❖ If you will be sponsored by others, please submit this Affidavit of Financial Support signed by your financial sponsor.



## Attachment 4: Declaration

### Declaration

1. I certify:

- (1) I am neither an overseas Chinese nor a citizen of the R.O.C.
- (2) I have not possessed a citizenship of the R.O.C. within the past six years.
- (3) I have never applied for admission to Chihlee University of Technology or other colleges/universities in the R.O.C. under the status of an overseas Chinese.
- (4) As an applicant to bachelor degree programs, I have never completed any application for admission to a school in the R.O.C. nor have I been expelled from a college or university in the R.O.C.

2. All the documents provided (including diploma, passport, and originals or copies of related documents) are valid. The diploma presented (senior high school diploma for 4-year bachelor degree applicants, college diploma for 2-year bachelor degree applicants, university diploma for the master program applicants, high school diploma for 5-year associate bachelor degree) is valid and has been awarded legally in the country where I graduated. My diploma is equivalent to that which is awarded by accredited schools in the R.O.C.

3. I agree to authorize your school to check on all the statements mentioned above. If any statement is found to be forged or falsified, my admission to Chihlee University of Technology will be canceled, and my student status will be revoked. If the fraud is found after graduation, the degrees conferred will be annulled and their eligibility for graduation will be nullified as well.

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Legal Guardian's Signature

---

Date

---

Applicant's Signature

---

Date of Application

## Attachment 5: Autobiography and Study Plan

## Autobiography and Statement of Purpose

Applicant		Department applied to		Degree Proposed	
-----------	--	--------------------------	--	--------------------	--

In the following space please write a statement of approximately 500 words in Chinese or English, stating your background, motivation, and statement of purpose at CLUT & career plan after finishing your study. Add additional A4 size pages if needed.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Attachment 6: Photocopy of the passport

Scan/paste (or provide proof)

## Attachment 7: Certificate of Chinese Proficiency

☐ HSK Level : ☐ Level 1 ☐ Level 2 ☐ Level 3 ☐ Level 4 ☐ Level 5 ☐ Level 6

☐ TOCFL Level : ☐ A1 ☐ A2 ☐ B1 ☐ B2 ☐ C1 ☐ C2

Scan/paste (or provide proof)

## Attachment 8: Items Required For Health Certificate

醫院標誌

Hospital

Logo

### 健康檢查證明應檢項目表 (乙表)

(醫院名稱、地址、電話、傳真機)

### ITEMS REQUIRED FOR HEALTH CERTIFICATE (Form B)

(Hospital Name, Address, Tel, FAX)

檢查日期 \_\_\_\_/\_\_\_\_/\_\_\_\_

(年)(月)(日)

\_\_\_\_/\_\_\_\_/\_\_\_\_

(M)(D)(Y)

Date of Examination

### 基本資料 (BASIC DATA)

姓名 : \_\_\_\_\_ 性別 : ☐男 Male ☐女 Female  
 Name : \_\_\_\_\_ Sex : \_\_\_\_\_  
 身份證字號 : \_\_\_\_\_ 護照號碼 : \_\_\_\_\_  
 ID No. : \_\_\_\_\_ Passport No. : \_\_\_\_\_  
 出生年月日 : \_\_\_\_ / \_\_\_\_ / \_\_\_\_ 國籍 : \_\_\_\_\_  
 Date of Birth : \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Nationality : \_\_\_\_\_  
 年齡 : \_\_\_\_\_ 聯絡電話 : \_\_\_\_\_  
 Age : \_\_\_\_\_ Phone No. : \_\_\_\_\_

照片

Photo

### 實驗室檢查 (LABORATORY EXAMINATIONS)

#### A. 胸部 X 光檢查肺結核 (Chest X-Ray for Tuberculosis) :

X 光發現(Findings) : \_\_\_\_\_

判定(Results) :

☐合格(Passed) ☐疑似肺結核(TB Suspect) ☐無法確認診斷( Pending) ☐不合格(Failed)

(經臺灣健檢醫院判定為疑似肺結核或無法確認診斷者，得至指定機構複驗；但所在縣市無指定機構者，得至鄰近醫院之胸腔科門診複檢。)(Those who are determined to be TB suspects or have a pending diagnosis by the designated hospital in Taiwan must visit the referred institution for further evaluation.)

☐孕婦或兒童 12 歲以下免驗 (Not required for pregnant women or children under 12 years of age)

#### B. 腸內寄生蟲 (含痢疾阿米巴等原蟲) 糞便檢查 (採用離心濃縮法檢查) (Stool examination for parasites includes *Entameba histolytica* etc.) (centrifugal concentration method) :

☐陽性，種名( Positive, Species ) \_\_\_\_\_ ☐陰性 (Negative)

☐其他可不予治療之腸內寄生蟲(Other parasites that do not require treatment) \_\_\_\_\_

☐兒童 6 歲以下或來自特定地區者免驗 (Not required for children under 6 years of age or applicants from designated areas as described in Note 6)

#### C. 梅毒血清檢查 (Serological Test for Syphilis) :

檢驗(Tests) : a. ☐RPR 或 ☐VDRL \_\_\_\_\_ b. ☐TPHA/TPPA \_\_\_\_\_

c. ☐其它 (Other) \_\_\_\_\_

判定(Results) : ☐合格(Passed) ☐不合格(Failed)

☐兒童 15 歲以下免驗 (Not required for children under 15 years of age)

#### D. 麻疹及德國麻疹之抗體陽性檢驗報告或預防接種證明 (proof of positive measles and rubella antibody titers or measles and rubella vaccination certificates) :

##### a. 抗體檢查 (Antibody test)

麻疹抗體 measles antibody titers ☐陽性 Positive ☐陰性 Negative ☐未確定 (Equivocal)

德國麻疹抗體 rubella antibody titers ☐陽性 Positive ☐陰性 Negative ☐未確定 (Equivocal)

##### b. 預防接種證明 Vaccination Certificates

(含接種日期、接種院所及疫苗批號；接種日期與出國日期應至少相隔兩週。)

(The certificate should include the date of vaccination, the name of administering hospital or clinic and the batch no. of vaccine; the date of vaccination should be at least two weeks prior to going abroad)

備註(Note)：

二、兒童 6 歲以下免辦理健康檢查，但須檢具預防接種證明備查(年滿 1 歲以上者，至少接種 1 劑麻疹、德國麻疹疫苗)。A child under 6 years old is not necessary to have laboratory examination, but the certificate of vaccination is necessary. Child age one and above should get at least one dose of measles and rubella vaccines.

四、申請免除胸部X光檢查之適用對象：申請人限來自結核病盛行率低於十萬分之三十的國家，並檢具由精神科醫師出具申請人在心理上不適合進行胸部X光檢查之診斷證明書，經行政院衛生署疾病管制局審核通過者，始得免除此項檢測。

五、兒童 15 歲以下免接受「梅毒血清檢查」。 A child under 15 years old is not necessary to have Serological Test for Syphilis.

六、漢生病檢查為全身皮膚檢查，受檢者可穿著內衣內褲，並由親友或女性醫護人員陪同受檢。檢查時逐步分部位受檢，避免一次脫光全身衣物，維護受檢者隱私。 Hansen's disease examination refers to careful examination of the entire body surface, which should be done with courtesy and respect to the applicant's privacy. During the examination, the applicant is allowed to wear underwear and be accompanied by a friend or female medical personnel. Hospitals or clinics have the responsibilities to protect the privacy of the applicant and the examination should be done step by step. Hence, taking off all clothes at the same time should be avoided.

八、根據以上對 先生/女士/小姐之檢查結果為

☐合格      ☐不合格      ☐須進一步檢查

Result : According to the above medical report of Mr./Mrs./Ms. \_\_\_\_\_, he/she

☐ has passed the examination    ☐ has failed the examination    ☐ needs further examination.

負責醫檢師簽章： (Name & Signature)  
(Chief Medical Technologist)

負 責 醫 師 簽 章 : (Name & Signature)

醫院負責人簽章： (Name & Signature)

日期 (Date):      /      /      本證明三個月內有效 (Valid for Three Months)

## **Appendix 1: Chihlee University of Technology Regulations Regarding International Students Applying for Admissions**

2005.06.01	Passed in the 4th Academic Affairs meeting for Academic Year 2004
2005.10.20	Amended in the 1st Academic Affairs meeting for Academic Year 2005
2005.11.17	Ratified by Ministry of Education Tai-Wen-Tzu-Ti No. 0940159119
2007.07.30	Amended in the 7th Academic Affairs meeting for Academic Year 2006
2007.10.18	Amended in the 2nd Academic Affairs meeting for Academic Year 2007
2007.10.26	Ratified by Ministry of Education Tai-Wen-Tzu-Ti No. 0960163993
2011.03.08	Amended in the 1st Admissions and Recruitment for International Students Committee meeting for Academic Year 2011
2011.04.29	Ratified by Ministry of Education Tai-Wen-(2)-Tzu-Ti No. 1000069999
2012.11.23	Amended in the 1st Admissions and Recruitment for International Students Committee meeting for Academic Year 2012
2013.01.04	Ratified by Ministry of Education Tai-Wen-(5)-Tzu-Ti No. 1020001502
2015.08.24	Amended in the 1st Administration meeting for Academic Year 2015
2017.10.05	Amended in the 3rd Administration meeting for Academic Year 2017
2018.01.05	Amended in the 3rd Admissions and Recruitment for International Students Committee meeting for Academic Year 2017
2018.06.29	Amended in the 1st Admissions and Recruitment for International Students Committee meeting for Academic Year 2018
2018.09.20	Amended in the 2nd Admissions and Recruitment for International Students Committee meeting for Academic Year 2018
2018.10.26	Ratified by Ministry of Education Tai-Wen-(5)-Tzu-Ti No. 1070189455

**Point 1** For international students applying to Chihlee University of Technology (hereinafter referred to as the University), these Regulations are stipulated in accordance with Article 6 of The Ministry of Education's (hereinafter referred to as the MOE) Regulations Regarding International Students Undertaking Studies in Taiwan and Article 3 of the University's General School Regulations.

**Point 2** An individual of foreign nationality, who has never held nationality status from the Republic of China (R.O.C.) and who does not possess an overseas Chinese student status at the time of their application, is qualified to apply for admission under these regulations.

An individual of foreign nationality, pursuant to the following requirements and who has resided overseas continuously for no less than 6 years is also qualified to apply for admission under this regulation.

1. An individual who also is a national of the R.O.C., but does not hold or has had a household registration in Taiwan.
2. An individual of foreign nationality who was also a national of the R.O.C. but has no R.O.C. nationality at the time of their application shall have an annulled status regarding their R.O.C. nationality for no less than 8 years after an annulment of R.O.C. nationality by the Ministry of the Interior.
3. Regarding individuals mentioned in the preceding 2 subparagraphs, they must not have studied in Taiwan as an overseas Chinese student nor received placement permission during the same academic year of the application by the University Entrance Committee for Overseas Chinese Students.

According to the Education Cooperation Framework Agreement, a foreign national

selected by a foreign government, organization, or school, and does not hold a household registration from the time of their birth is not subject to the limitations as prescribed in the preceding 2 paragraphs after receiving the approval from MOE.

The six/eight-year calculation period as prescribed in Paragraph 2 shall be calculated from the starting date of the semester (February 1st or August 1st) as the designated due date for the time of study.

The term “overseas” as prescribed in Paragraph 2 is limited to countries or regions other than Mainland China, Hong Kong and Macau; the term “reside overseas continuously” means that an individual may stay in Taiwan for no more than a total of 120 days per calendar year. The only exceptions to this method of calculation are for those who fulfill one of the following requirements with written supported proof; and the said domestic length of stay shall be excluded from the overseas length of residency:

1. Attended overseas youth training courses organized by the Overseas Compatriot Affairs Council or technical training classes accredited by the MOE;
2. Attended a Mandarin Chinese language center at a university/college of which foreign student recruitment is approved by the MOE, and to which the total length of stay is less than 2 years;
3. Exchange students, whose length of total exchange is less than 2 years; or
4. An Internship in Taiwan which has been approved by an authorized central government agency, to which the total length of stay is less than 2 years.

An individual, who has both foreign and R.O.C. nationalities and has applied for an annulment of their R.O.C. nationality before February 1, 2011, the effective date of the amendment to Regulations Regarding International Students Undertaking Studies in Taiwan, is qualified to apply for admission as an international student and will not be subject to the limitation as prescribed in Paragraph 2.

Point 3 An individual of foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, having no history of a household registration record in Taiwan and, at the time of application, has resided in Hong Kong, Macao, or another foreign country for no less than 6 years is qualified to apply for admission under these regulations.

The term “reside overseas continuously” mentioned in the preceding paragraph means an individual may stay in Taiwan for no more than a total of 120 days per calendar year. However, such a term may be exempt, if any of the conditions prescribed in Subparagraphs 1 through 4, Paragraph 5 of the Regulations Regarding International Students Undertaking Studies in Taiwan applies and is supported with written proof, and the said domestic length of stay shall be excluded from the overseas length of residency.

An individual being a former citizen of Mainland China and holds a foreign nationality, having no history of household registration record in Taiwan, and at the time of application, has resided overseas continuously for no less than 6 years is qualified to apply for admission under these regulations.



The six-year calculation period as prescribed in Paragraph 1 and Paragraph 3 shall be calculated from the starting date of the semester (February 1st or August 1st) as the designated due date for the time of study.

The term “overseas” refers to the definition as prescribed in Paragraph 5, Article 2 of MOE Regulations Regarding International Students Undertaking Studies in Taiwan

Point 4 International students who are eligible to apply for admission and have considerable knowledge of Chinese to study in Taiwan may apply for admission by submitting the following to the Division of International and Cross-strait Affairs. Materials submitted will not be returned to the applicant; application deadlines shall be met in accordance with the University’s Admissions Guidelines at the time of application.

1. Application form in duplicate.
2. Academic credentials:
  - (1) Academic credentials from Mainland China: The Regulations Governing the Accreditation of Schools in Mainland China shall apply.
  - (2) Academic credentials from Hong Kong or Macao: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao shall apply.
  - (3) Academic credentials from other areas:
    - i. Academic credentials earned at overseas Taiwan schools or Taiwan schools in Mainland China shall be regarded as the same as those at domestic schools with equivalent levels.
    - ii. Academic credentials referred to the preceding 2 Items shall be subject to the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials earned from universities or branches established in Mainland China by foreign schools shall require public notarization in Mainland China and be verified and examined by a university established or appointed by, or through a private agency commissioned by the Executive Yuan.
3. Financial proof that shows financial sustainability for study in Taiwan, or proof of full scholarship provided by a government agency, university, college, or private organization.
4. Others as required by the departments in respective schools or undertaking unit.

A school that reviews the application documents without verification by overseas consulates, representative offices, agencies of the country or other bodies authorized by the Ministry of Foreign Affairs (hereinafter referred to as “Overseas Agencies”) or universities established or appointed by, or a private agency commissioned by the Executive Yuan as prescribed in subparagraphs 2 and 4 of the preceding paragraph may request for verification by an Overseas Agency. If the said documents have been verified, the school may request examination of the documents.

Upon enrollment at the University, international students shall present proof of a medical and injury insurance policy which is valid for at least 6 months, starting from the date of entry into Taiwan. Current students shall present written proof that they have joined Taiwan's National Health Insurance Plan.

The abovementioned written proof of insurance issued in foreign country shall be notarized by the Overseas Agencies.

- Point 5 An international student who has completed a bachelor's degree or a higher degree in Taiwan and is applying to be admitted to do a master's degree program or a higher degree may submit copies of their graduation certificate from a university or tertiary college in Taiwan and transcripts for each year of their studies and apply in accordance with the provisions of Article 7 and is not subject to the provisions of Article 7, Paragraph 1, Item 2.

An international student who has graduated from a private elementary or secondary school for international residents in Taiwan, or from a bilingual division (program) affiliated to a domestic senior secondary school, or from a program teaching a foreign curriculum that is offered by a division of a domestic private elementary school, junior high school or senior secondary school may submit copies of their graduation certificate and transcripts for each year and apply for admission in accordance with the provisions of Article 7 and is not subject to the provisions of Article 4, or of Article 7, Paragraph 1, Subparagraph 2. The applicant's

- Point 6 In principle, the actual number of places available for international students to be admitted to universities and two-year programs at junior colleges (hereunder referred to as "universities and tertiary colleges") is limited to an additional ten percent above the institution's admission quota approved for that academic year by the Ministry of Education, and that number shall be incorporated into the total admission quota and reported to the Ministry of Education for approval. A university or junior college applying to recruit more than an additional ten percent shall submit a report of the planned increment (including associated quality control strategy and supportive measures) to the Ministry of Education for approval. Degree programs offered by collaborating domestic and foreign universities that have been approved on a case by case basis by the Ministry of Education are not subject to this restriction.

The actual number of international students that may be admitted to a five-year program at a junior college, or to a senior secondary school, junior high school, or an elementary school is limited up to an additional ten percent above the institution's admission quota for that academic year that was approved by the competent education administrative authority, and that number shall be included in the total number of students admitted for that academic year and be reported to the competent education administrative authority for approval.

Universities and tertiary colleges may admit international students to take up places at their institution available to local students within the approved admission quota for that

academic year which remain vacant.

The admission quotas referred to in Paragraph 1 and Paragraph 2 do not include international students who are not officially registered as a current student.

- Point 7 The applicant's application forms are reviewed once per year; the preliminary reviews are done by the Department's Student Selection Teams. After the preliminary review process is completed, the University's Student Recruitment Committee shall review the applications; those whose applications pass the Student Recruitment Committee reviews shall receive an Acceptance Letter.
- Point 8 Upon completion of the course of study, at a school in Taiwan, to which an international student has applied, the student's admission to another school's academic level shall be handled in a manner identical to the admission procedures for domestic students, excluding the application for master's degree or higher levels of graduate studies, which shall be processed under the procedures of the University.
- Point 9 International students may not apply for Extension Programs at the University designed for returning education students, part-time, in-service courses of master programs, or other programs, which are restricted to night classes and classes during holidays. International students who have obtained ARC (Alien Resident Certificate) of Taiwan, or are enrolled in a program ratified by the MOE, are exempted from this restriction.

International students who are dismissed from university/college after admission due to behavioral issues, poor academic performance or a conviction under the Criminal Law may thereafter not apply for admission under this regulation.

- Point 10 An international student reporting for registration at the time not beyond one-third of the first semester of the current school year shall register for the first semester; or at the time beyond one-third of the first semester of the current school year shall register for the second semester or the next school year. However, this restriction does not apply if MOE has some provision that overrides it.
- Point 11 An international student may apply for internship, with recommendation from the school, before the graduation from the University with a bachelor degree or higher in the semester of graduation. After being approved for an internship, the said student may have his or her international student status extended for one year at most after graduation.

During the course of study in Taiwan, international students, who have undertaken initial household registration, resident registration, naturalization or restoration of the R.O.C. nationality, will lose their international student status and shall be dismissed by the school.

Transfer for international students shall be dependent on the admission quota in each academic year; the admission method is equivalent to that of domestic students in accordance with the Regulations Regarding Admission of Transfer Students in Undergraduate Programs set forth by the University.

An international student who has been dismissed by a school that accepts the said

student, due to behavioral issues or a conviction under the Criminal Law may not transfer to the University.

- Point 12 The University shall promptly register the following international student data into the management information system designated by the MOE: school entrance, transfer, suspension or dismissal and any change or loss of student status.
- Point 13 An international student who submits any certificate or document as part of their application for admission to an educational institution that is found to be forged, fabricated, or that has been altered in some way shall have their enrollment eligibility revoked. If the student has already registered and begun classes, their registration as a current student shall be cancelled and they will not be awarded any certification whatsoever regarding their related academic undertakings. If any such circumstances are first discovered after a student has already graduated, the educational institution shall revoke the former student's eligibility to graduate and shall require any degree already awarded to be returned and shall rescind it.
- Point 14 After receiving admission from the University, international students may apply for scholarship at the Division of International and Cross-strait Affairs; students admitted under the recommendation of cultural cooperation framework shall apply in accordance with the framework.
- The University may allocate funds for international student scholarship to encourage students from overseas to study at the University.
- Point 15 The University shall, under the condition that it does not affect the University's normal operation, sign an agreement for academic cooperation with foreign schools and recruit international exchange students; the international exchange students may be admitted in accordance with these regulations.
- Point 16 Tuition fees for international students or student with permanent residency who apply to study for a degree or credits shall be the same as that of domestic students in principle; unless awarded scholarship, the tuition fees shall be that of domestic students. Should the student pass any course, the Academic Affairs Office shall issue proof of credits.
- Point 17 For international students who apply to study at the University and have obtained the status of formal degree student, any courses and credits they have already taken and received shall be transferred in accordance to the University's credit transfer regulations.
- Point 18 International students may apply to study courses offered by the University, where the tuition and miscellaneous fees, enrollment fee or credit fees shall be processed the same as formal students. Should the international students pass their courses, the Academic Affairs Office shall issue proof of credit(s) obtained.
- Point 19 The University shall appoint designated office or personnel to be in charge of the application, counseling, liaising, etc. for international students. They will also be responsible for arranging home stays and assisting international students in learning the local language and culture and helping them to get to know more about Taiwanese culture. Furthermore, international student events shall be held from time to

time every school year to promote interaction and exchange between domestic and international students.

- Point 20 If an international student defers or abandons their studies, or if there is any change to or loss of their student status, their educational institution shall notify the Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the service center(s) of the National Immigration Agency of the Ministry of the Interior where their educational institution is located, and send copies of these notifications to the Ministry of Education.
- Point 21 Should international students be found and proven to be in violation of the Employment Services Act, the University shall handle the matter in accordance with the University's rules and regulations.
- Point 22 During their stay in Taiwan, international students shall abide by the laws and regulations of the R.O.C., and the regulations put forth by the University.
- Point 23 Any matters not stipulated in these Regulations shall be dealt with in accordance with MOE's Regulations Regarding International Students Undertaking Studies in Taiwan and the University's rules and regulations.
- Point 24 All Regulations are passed by the Admissions and Recruitment for International Students Committee, submitted to and approved by the President of the University, and implemented after ratification by the MOE. The same shall be applied to amendments.

Note: This English version is only for applicant's reference. Should any dispute arise regarding these regulations, the Chinese version will prevail.

## **Appendix 2: Chihlee University of Technology Guidelines for International Student Scholarship Programs**

2006.12.28	Passed in the 2nd Administration Meeting for Academic Year 2006 Semester 1
2012.03.08	Amended in the 5th Administration Meeting for Academic Year 2011
2013.01.03	Amended in the 4th Administration Meeting for Academic Year 2012
2015.08.24	Amended in the 1st Administration Meeting for Academic Year 2015
2018.08.20	Amended in the 1st Administration Meeting for Academic Year 2018
2022.06.23	Amended in the 11st Administration Meeting for Academic Year 2022
2023.07.27	Amended in the 10th Administration Meeting for Academic Year 2023

1. In line with our university's internationalization policy, and with the aim of encouraging outstanding international students to enroll at our institution to enhance our internationalization efforts, we hereby establish the "Guidelines for the Provision of Scholarships to International Students" (hereinafter referred to as "these Guidelines") in accordance with Article 15 of the "Regulations Regarding International Students Studying in Taiwan" issued by the Ministry of Education and the "Chihlee University of Technology Guidelines for Overseas Chinese Students Returning to Study and Assistance" to support these endeavors.
2. **Applicability**

This policy is applicable to new students applying for admission or being enrolled at this institution and existing students with formal enrollment at this institution, whose student status complies with the regulations of the Ministry of Education for foreign students and overseas Chinese (excluding students of the New Southbound Program, exchange students, mainland Chinese students, and Hong Kong/Macau students) or foreign students pursuing degrees at this institution through joint dual-degree programs signed by this institution and foreign schools.
3. **Eligibility**
  - (1) New students applying for admission or being enrolled at this institution are eligible to apply for "New Student Scholarships."
  - (2) Students already enrolled at this institution with an average academic score of at least 75 in the previous academic year, an conduct score of at least 80, a clean behavioral record, and meeting the following criteria are eligible to apply for the "International Excellence Scholarships":
    - i. Completing a minimum number of credits for each grade level in each semester.
    - ii. Enrolling for at least one academic year in the fall semester or one academic semester in the spring semester.
    - iii. Students can only apply for one scholarship offered by this institution.
4. **Scholarship Categories and Amounts**
  - (1) **New Student Scholarships:**

The scholarship covers half of the tuition and miscellaneous fees and provides a monthly

living allowance of 2,000 New Taiwan Dollars (NTD). The scholarship amount is based on the tuition fees for domestic students in the academic year at the time of application.

(2) International Excellence Scholarships:

- i. For regular students: Applicants must rank in the top half of the class based on their academic performance in the previous two semesters.
- ii. For students transferring within the institution: Applicants must rank in the top half of the class based on their academic performance in the previous two semesters.
- iii. For students transferring during the winter break: Applicants must rank in the top half of the class based on their academic performance in the previous semester.
- iv. The scholarship covers half of the tuition and miscellaneous fees and is based on the tuition fees for domestic students in the application academic year.

(3) Special Project Scholarships:

Scholarships for students recommended by sister schools or overseas cooperative institutions according to specific agreements signed with this institution are processed according to the terms of the agreement.

5. Categories and Amounts of International Excellence Financial Aid

In addition to new students, students with demonstrated financial need, supported by relevant documentation, can apply for financial aid. The categories are as follows:

- (1) Category A Financial Aid (Average score of 86 or higher in the previous academic year): 40,000 NTD per academic year.
- (2) Category B Financial Aid (Average score of 80-85 in the previous academic year): 30,000 NTD per academic year.
- (3) Category C Financial Aid (Average score of 75-79 in the previous academic year): 20,000 NTD per academic year.

Recipients of financial aid must perform 50 hours of academic or administrative service within the university during the awarded semester.

6. Scholarship Quotas

The allocation of scholarships is determined by the International Scholarships Review Committee of the university based on factors such as the exceptional qualifications of the applying students, their family financial situations, agreements with sister schools or overseas partner institutions, as well as the availability of government subsidies and the university's own financial resources.

7. Scholarship Duration

Each approval for scholarship assistance is valid for one academic year, and applicants must reapply for the following academic year.

- (1) Undergraduate programs: Four-year college students can apply for up to 4 years, while

two-year college students can apply for up to 2 years. Extended studies students are not eligible. New students in the spring semester will receive scholarships for the initial semester, with applications under the conditions for current students starting from the second semester.

- (2) Master's programs: Master's students can apply for up to 2 years. Extended studies students are not eligible.
- (3) Five-year college programs: Students in five-year college programs can apply for up to 5 years. Extended studies students are not eligible.

## 8. Application Process

- (1) For new international students applying for admission, they should select the scholarship option on the admission application form and undergo a review based on the university's application documents for international students. Once the university's admissions committee makes an acceptance decision, the application materials are sent to the university's International Scholarships Review Committee for evaluation.
- (2) For new overseas Chinese students applying for admission, they should submit their application within two weeks after the beginning of the semester and send their application materials to the university's International Scholarships Review Committee for evaluation. Required documents include:
  - i. One copy of the application for international student scholarships.
  - ii. One copy of the student ID card (with the registration seal).
- (3) Current students applying for scholarships should submit the following documents to the Office of International and Cross-Strait Exchange for consolidation and evaluation by the university's International Scholarships Review Committee by August 31 of each year. Required documents include:
  - i. One copy of the application for international student scholarships.
  - ii. One copy of the student ID card (with the registration seal from the previous academic year).
  - iii. Academic records for the previous two semesters (including class ranking) and a conduct report.
  - iv. Proof of attendance records.
  - v. Other relevant academic and extracurricular activity documents.
  - vi. Applicants for financial aid should provide evidence of their unfavorable family financial situation.

## 9. Review Procedures

### (1) New Students:

The university's International Scholarships Review Committee, based on the allocated budget, selects recipients and determines the scholarship amounts. The list of recipients and their respective awards is then made public, and recipients are notified. Recipients



must register for the academic year in question to receive the scholarship.

(2) Current Students:

During their enrollment, students who submit an application for an international student scholarship undergo a review by the International Scholarships Review Committee. If their application is approved, they become eligible to receive the scholarship.

10. Taiwan Scholarships

International students who apply for this scholarship may first apply for the Taiwan Scholarship issued by the local government authorities (except in regions where the Taiwan Scholarship is unavailable). If a student has already received the Taiwan Scholarship, they may not receive this scholarship as well.

11. Interruption or Change in Enrollment

Students who are eligible for the scholarship but, for reasons such as taking a leave of absence, withdrawing, or transferring to another institution, lose their eligibility for the scholarship. They may reapply after resuming their studies.

12. Fraudulent or False Information

Recipients of this scholarship who are found to have provided fraudulent or false information will have their scholarship eligibility revoked, and any funds already received must be returned.

13. Funding

The funding required for this policy is provided through subsidies from the Ministry of Education and the university's annual scholarship budget.

14. Unspecified Matters

Any matters not covered by this policy will be handled in accordance with relevant regulations set forth by the Ministry of Education and the university.

15. Approval and Implementation

This policy has been approved by the university's administrative council and will be implemented upon approval by the university president. Any revisions to the policy will follow a similar process.